



Huron Perth Healthcare Alliance

GOVERNANCE, COMMUNITY RELATIONS & SYSTEM TRANSFORMATION COMMITTEE

Terms of Reference

ROLE

Oversee organizational governance, foster positive relationships with stakeholders, and drive strategic initiatives for systemic change.

MEMBERSHIP

Past Board Chair (Committee Chair)
Board Chair
Board Vice Chair
Chair of Quality & Social Accountability Committee
Chair of Resources, Audit & Digital Innovation Committee
Patient & Caregiver Partner
Skills-Based Community Members x 4 (1/Site Catchment)
President & Chief Executive Officer
Chief of Staff, or Medical Leadership Delegate
Vice President, Partnerships, Transformation and CNE

RESOURCE MEMBERS

Vice President, Performance, Finance and Digital Innovation
Director, Human Resources
Executive Director, Stratford General Hospital Foundation
Director, Huron Perth & Area Ontario Health Team

FREQUENCY OF MEETINGS

The Committee shall meet 4 times/year and at the call of the Chair.

VOTING

- Board Members (elected and ex-officio) may vote at Board Sub-Committee Meetings.
- Community members, Patient & Caregiver Partner and Executive Staff Members are entitled to vote, provided the Board Members (elected and ex-officio) comprise a majority.

QUORUM

- The majority of voting members.

RESPONSIBILITIES

The Governance, Community Relations & System Transformation Committee is responsible to the Board for the following:

- Overseeing Board succession planning, recruitment and nominations process.
- Ensuring comprehensive orientation and continuing education and development for Board and Committee members.
- Ensuring that Board Meeting Education Sessions provide opportunities to inform Board members of changing health policies and trends.
- Reviewing the results of the annual Board evaluation.
- Developing new and periodically reviewing existing governance policies and processes and revising as indicated.
- Overseeing planning of Board Advances.
- Conducting an annual evaluation of the President & CEO, and overseeing annual goals and objectives set.
- Conducting an annual evaluation of the Alliance Chief of Staff and overseeing annual goals and objectives set.
- Overseeing Board Committee structure, effectiveness and membership.
- Reviewing governance issues as referred by the Board of Directors.
- Overseeing the Strategic Planning process and monitoring the progress of the Strategic Plan priorities.
- Reviewing and making recommendations regarding amendments to the Corporate By-laws.
- Overseeing the organization's Communication Plan and development of internal and external communication strategies to support positive working relationships with interested parties.
- Providing guidance in relation to the development and implementation of specific communication objectives, strategies and tactics that include but are not limited to government relations, community engagement, media relations, crisis communications, website development, printed promotion materials and special events.
- Monitoring media exposure to provide guidance to the President & CEO as required.